

## Downtown Missoula Venues 2017

### Caras Park

Rental Fee ..... Monday-Thursday: \$700; Friday-Sunday: \$975  
..... \$100 Discount for MDA members  
Capacity for a Reception/Meeting ..... 3,000  
Capacity for a Sit Down Dinner ..... 450  
ADA Accessibility ..... Yes  
Catering Restrictions ..... No  
Alcohol ..... Yes  
Additional Info ..... Outdoor facility available from mid-April through October  
Venue Address ..... Caras Park  
Contact Name ..... Sarah Ferguson  
Contact Phone ..... (406) 543-4238

### A Carousel for Missoula

Rental Fee ..... \$175 for 1<sup>st</sup> hour, \$75 each additional hour  
Capacity for a Reception/Meeting ..... Total Space: 150; Inside seating: 80  
Capacity for a Sit Down Dinner ..... 80  
ADA Accessibility ..... Yes  
Catering Restrictions ..... No  
Alcohol ..... Can only be served by a  
..... Licensed provider with a catering endorsement  
Additional Info ..... Private rentals must take place outside regular hours  
Venue Address ..... 101 Carousel Drive  
Contact Name ..... Theresa Cox  
Contact Phone ..... (406) 549-8382

### Broadway Inn and Events Center

Rental Fee ..... Case by case basis  
Capacity for a Reception/Meeting ..... 200  
Capacity for a Sit Down Dinner ..... 175  
ADA Accessibility ..... Yes  
Catering Restrictions ..... Broadway Bar & Grill  
Alcohol ..... Yes  
Additional Information ..... DJ, Audiovisual support  
Contact ..... Libby Castellanos  
Contact Phone ..... (406) 532-3351

### Burns Street Center

Rental Fee ..... Neighborhood Organization: Free,  
..... Non-profit Organization: \$20/hour, Private Parties: \$35/hour  
Deposit ..... \$100 returnable fee  
Capacity for a Sit Down Event ..... 80  
ADA Accessibility ..... Yes  
Catering Restrictions ..... No  
Alcohol ..... Yes  
Additional Info ..... Semi-private: Shared restrooms with restaurant  
..... Available Sunday-Thursday, 4pm – 12am  
Venue Address ..... 1500 Burns St.  
Contact Name ..... Hermina Harold  
Contact Phone ..... (406) 829-0873  
Contact Email ..... herminaharold@gmail.com

### Ciao Mambo

Rental Fee ..... \$400 Minimum spent on food and drink  
Capacity for a Reception/Meeting ..... 80  
Capacity for a Sit Down Dinner ..... 50  
ADA Accessibility ..... No  
Catering Restrictions ..... Ciao Mambo  
Alcohol ..... Yes, beer and wine  
Contact ..... Andrea Ryan  
Contact Phone ..... (406) 543-0377  
Contact Email ..... aweber@ciamambo.com

### The Depot

Rental Fee ..... Case by case basis; 2 rooms available seating, 12 or 12+  
Capacity for a Sit Down Event ..... 20  
ADA Accessibility ..... Yes  
Catering Restrictions ..... Depot  
Alcohol ..... Yes  
Venue Address ..... 201 W. Railroad  
Contact Name ..... Ed Wells  
Contact Phone ..... (406) 728-7007

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### Double Tree Hotel

Rental Fee ..... \$135-\$1,000  
 Capacity for a Reception/Meeting ..... 12-1,100  
 Capacity for a Sit Down Dinner ..... 50-600  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... Double Tree  
 Alcohol ..... Yes  
 Additional Info ..... A/V equipment available  
 Venue Address ..... 100 Madison  
 Contact Name ..... Callie Aschim  
 Contact Phone ..... (406) 542-4615

### Downtown Dance Collective

Rental Fee ..... Case by case basis  
 Capacity for Reception/Meeting ..... 150  
 Capacity for Sit Down Event ..... 60-70  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... No  
 Alcohol ..... Dependent on Event  
 Additional Info ..... chairs, tables, two restrooms, two parking spaces  
 ..... Kitchenette and both studios included with rental  
 Venue Address ..... 121 W. Main St  
 Contact Name ..... Chelsea Elwood  
 Contact Phone ..... (406) 541-7240

### Elks Lodge

Rental Fee ..... Case by case basis  
 Capacity for a Reception/Meeting ..... 300  
 Capacity for a Sit Down Dinner ..... 200  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... Food not recommended, fees apply if present  
 Alcohol ..... Yes, provided by Elks Lodge Bar  
 Additional Info ..... 3 bars/spaces available for rent  
 Venue Address ..... 112 N. Pattee  
 Contact Name ..... Dave Elmore  
 Contact Phone ..... (406) 549-0542

### Families First Children's Museum

Rental Fee ..... \$100 - \$300  
 Capacity ..... 25 children  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... No  
 Alcohol ..... No  
 Additional Info ..... Private Parties are available after hours  
 Venue Address ..... 225 W Front St  
 Contact Name ..... Kashya Boretsky  
 Contact Phone ..... (406) 541-7529

### Florence Building Governor's Room / McLeod Room

Rental Fee ..... \$50(nonprofits)-\$1,000  
 Capacity for a Reception/Meeting ..... 200  
 Capacity for a Sit Down Dinner ..... 200  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... Two Sisters  
 Alcohol ..... Yes  
 Additional Info ..... Audio & visual equipment, Dance floor available  
 Venue Address ..... 111 N. Higgins  
 Contact Name ..... Beth Higgins  
 Contact Phone ..... (406) 549-3005

### Holiday Inn Downtown Missoula

Rental Fee ..... \$500-\$5,000  
 Capacity for a Reception/Meeting ..... 500  
 Capacity for a Sit Down Dinner ..... 500  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... Holiday Inn Parkside  
 Alcohol ..... Yes  
 Additional Info ..... Audio & visual equipment available  
 Venue Address ..... 200 South Pattee  
 Contact Name ..... Mimi Hall Gustafson  
 Contact Phone ..... (406) 549-3005

## Downtown Missoula Venues 2017

### Imagination Brewing Center for Community Transformation

Rental Fee.....Non-profits and Educational: \$30/hr,  
 ..... Private and local business: \$50/hr  
 ..... Corporations:\$80/hr  
 Capacity for a Reception/Meeting ..... 25-50  
 Capacity for a Sit Down Dinner ..... 25-30  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... No  
 Alcohol ..... Imagination Brewing  
 Additional Info ..... Projector and screen available  
 Contact Name ..... Fernanda Krum  
 Contact Phone ..... (406) 926-1251  
 Contact Email ..... fernanda@imaginationbrewing.com

### La Grotta Bella

Rental Fee ..... \$45 \$75 per hour  
 Deposit (Refundable) ..... \$100.00 + Cleaning Fee \$30.00  
 Capacity for a Reception/Meeting ..... 118  
 Capacity for a Sit Down Dinner ..... 75  
 ADA Accessibility ..... No  
 Catering Restrictions ..... No  
 Alcohol ..... Yes  
 Additional Info ..... Audio & visual equipment available  
 Venue Address ..... 103 W Spruce St (below the Old Post)  
 Contact Name ..... Tim France  
 Contact Phone ..... (406) 549-1293

### The Loft

Rental Fee ..... \$40-\$75 per hour  
 Deposit (Refundable) ..... \$100.00 + Cleaning Fee \$30.00  
 Capacity for a Reception/Meeting ..... 118  
 Capacity for a Sit Down Dinner ..... 70  
 ADA Accessibility ..... No  
 Catering Restrictions ..... Alcohol allowed if catered  
 Venue Address ..... 121 W. Main St., Second Floor  
 Contact Name ..... Stephanie LaFlesch  
 Contact Phone ..... (406) 239-6880

### Missoula Art Museum

Rental Fee.....<150: \$1200; 151+: \$1400; Non-profit: 20% discount  
 Capacity for a Reception ..... Whole museum: 70-400; Library room: 200  
 Capacity for a Sit Down Dinner ..... 30  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... Yes  
 Alcohol ..... Yes/MAM provides beer & wine  
 Additional Info..... Tables, chairs included; AV Equipment additional  
 ..... Missoulaartmuseum.org  
 Venue Address..... 335 N. Pattee  
 Contact Name ..... Grace Stopher  
 Contact Phone..... (406) 728-0447

### Missoula Children's Theatre (MCT)

Rental Fee..... Theater: \$900/day; Lobby: \$650/day;  
 ..... Meeting Room: \$50/hour or \$350/day  
 ..... Community Room: \$30/hour or \$210/day;  
 ..... Conference Room: \$25/hour or \$175/day;  
 ..... Classrooms: \$15/hour or \$105/day;  
 Capacity for a Reception/Meeting ..... Up to 350  
 Capacity for a Sit Down Dinner ..... 140-160  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... No  
 Alcohol ..... Yes, some restrictions apply  
 Additional Info..... Audio & visual equipment available for rent  
 Venue Address..... 200 N. Adams  
 Contact Name ..... Ian Tooley  
 Contact E-mail..... itooley@mctinc.org

### Missoula Insectarium

Rental Fee..... \$90(member) - \$140  
 Capacity ..... 20  
 ADA Accessibility ..... Yes  
 Catering Restrictions ..... Bring your own food, no alcohol  
 Additional Info..... cups, plates and decorations available for children's party  
 Venue Address..... 218 E Front St  
 Contact Name ..... Carolyn Wiley  
 Contact Email ..... Carolyn@missoulabutterflyhouse.org

## Downtown Missoula Venues 2017

### Missoula Public Library

Rental Fee ..... Free, must be open to the public  
Capacity for a Reception/Meeting ..... 22-100  
Capacity for a Sit Down Dinner ..... None  
ADA Accessibility ..... Yes  
Catering Restrictions ..... No Catering  
Alcohol ..... No  
Additional Info ..... Event must be free and open to the public  
..... No solicitation allowed; may book three months in advance  
Venue Address ..... 301 E. Main  
Contact Name ..... Honore Bray/Main desk  
Contact Phone ..... (406) 721-2665

### Missoula Senior Center

Rental Fee ..... \$500/whole day, \$250/half day  
Capacity for a Reception/Meeting ..... 350  
Capacity for a Sit Down Dinner ..... 150  
ADA Accessibility ..... Yes  
Catering Restrictions ..... No  
Alcohol ..... Beer and Wine allowed if catered  
Additional Info ..... Dance floor, Coffee and tea provided  
Venue Address ..... 705 S. Higgins  
Contact Name ..... Chris Brenna  
Contact Phone ..... (406) 543-7154

### Montana Natural History Center

Rental Fee ..... \$10/hr, \$25 half-day (3.5 hrs), \$50 full day (7 hrs)  
Capacity for a Reception/Meeting ..... 50  
Capacity for a Sit Down Dinner ..... 30  
ADA Accessibility ..... Yes  
Catering Restrictions ..... None  
Alcohol ..... Not allowed  
Additional Info ..... Only available during MNHC hours  
Venue Address ..... 120 Hickory Street  
Contact Name ..... Christine Morris  
Contact Phone ..... (406) 327-0405

### Press Box Don Reed Room

Rental Fee ..... No charge with food and beverage purchase  
Capacity ..... 35  
ADA Accessibility ..... No  
Catering Restrictions ..... Press Box  
Alcohol ..... Yes  
Venue Address ..... 835 E. Broadway  
Contact Email ..... info@pressboxsportsbarmt.com  
Contact Phone ..... (406) 721-1212

### Public House

Rental Fee ..... \$75/hr, additional rooms \$20/hr + \$50 cleaning fee  
..... \$1000/8am-Midnight access with \$300 security deposit  
Capacity ..... 250  
ADA Accessibility ..... Yes  
Catering Restrictions ..... No  
Alcohol ..... No  
Additional Info ..... ADA accessible stage, full PA system, 5 bistro tables  
..... 150 banquet chairs, and three folding tables included in rental.  
..... Additional tables, chairs and equipment available for a fee.  
Venue Address ..... 130 E Broadway  
Contact Email ..... booking@missoulapublichouse.com  
Contact Phone ..... (406) 926-3404

### Red Lion Inn

Rental Fee ..... Varies based on needs and setup requirements  
Capacity ..... 40  
ADA Accessibility ..... Yes  
Catering Restrictions ..... No  
Alcohol ..... Yes  
Venue Address ..... 700 W. Broadway  
Contact Name ..... missoulasales@redlion.com  
Contact Phone ..... (406) 728-3300

## Downtown Missoula Venues 2017

### Roxy Theater

Rental Fee ..... Theater 2: \$300 for 3 hours, Theater 3: \$250 for 3 hours  
Capacity ..... Theater 2: 119, Theater 3: 50-75  
ADA Accessibility ..... Yes  
Catering Restrictions ..... Yes  
Alcohol ..... No liquor, beer wine can be provided by Roxy  
Additional Info ..... Projectionist available; Birthday parties or special events  
Venue Address ..... 718 S. Higgins  
Contact Name ..... Facilities Coordinator  
Contact Phone ..... (406) 728-9380

### Swift Center

Rental Fee ..... Non-profit: \$10/hr daytime, \$20/hr night & weekends  
..... For-profit: \$20/hr daytime, \$25/hr night & weekends  
Capacity for a Reception/Meeting ..... 30-50  
Capacity for a Sit Down Dinner ..... 15-20  
ADA Accessibility ..... No  
Catering Restrictions ..... No  
Alcohol ..... Yes  
Additional Info ..... Kitchenette, flat panel monitor, webcam available  
Venue Address ..... 315 S. 4<sup>th</sup> St E  
Contact Name ..... Lisa Macki  
Contact Phone ..... (406) 721-8784

### Wilma Theater

Rental Fee ..... Non-profit: \$1000, For-profit: \$2000  
Capacity for a Reception/Meeting ..... 500-800  
Capacity for a Banquet Dinner ..... 250  
ADA Accessibility ..... Yes  
Catering Restrictions ..... Bravo Catering  
Alcohol ..... Yes  
Additional Info ..... Newly renovated Historical Theater with stage;  
..... Audio & visual available;  
..... Available projection systems: 16 mm, 35 mm & 70 mm.  
..... Largest curved silver screen in the state; Air Conditioned  
Venue Address ..... 131 S. Higgins  
Contact Name ..... Nick Checota  
Contact E-mail ..... rentals@thewilma.com

### Zootown Arts Community Center Gallery and Pottery Studio

Rental Fee ..... Case by Case basis  
Capacity ..... 10-60  
ADA Accessibility ..... Yes  
Catering restrictions ..... No  
Alcohol ..... Allowed, not sold  
Additional info ..... Provides a variety of birthday party themes including;  
..... Arts and Crafts, Pottery Painting, DJ Dance Party and music classes  
Venue Address ..... 235 North 1<sup>st</sup> Street West  
Contact Name ..... The ZACC  
Contact Phone ..... (406) 549-7555

### UNIQUE VENUES & PARKS WITHOUT FACILITIES

#### Lewis and Clark Trail Adventures

##### Clark Fork trips through Downtown Missoula

LCTA offers two different "Town floats" - the classic **Milltown to Downtown** is a scenic 7 mile float starting in East Missoula, passing through Hellgate Canyon, a small drop near Jacob's Island (University of Montana) and then the popular surf wave downtown at Caras Park named Brennan's Wave.

Heading down river west of town LCTA also offers the **Kelly Island to Kona Bridge** trip - this section of river meanders through Cottonwood groves offering amazing birding & wildlife opportunities for such close proximity to town. We can do a dinner stop w/ similar amenities as the Alberton Gorge dinner float or participants can disembark near Caras Park and have dinner downtown or on Thurs night's Downtown Tonight.

##### **Gourmet Dinner Float on the Alberton Gorge of the Clark Fork River**

The Alberton Gorge is a section of the Clark Fork River 30 miles west of Missoula. This stretch of river carves out a beautiful canyon with exciting class III rapids, calm pools for swimming, and abundant scenery.  
Contact name ..... Wayne & Gia Fairchild  
Contact email ..... raft@montana.com  
Contact phone ..... (406) 728-7609

## Downtown Missoula Venues 2017

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### **Courthouse Lawn**

Venue address.....200 W. Broadway  
Contact name.....Doreen Culver  
Contact phone.....(406) 523-4891

### **Bess Reed Park**

Venue address.....On the west side of Holiday Inn Downtown  
Info..... Holiday Inn Downtown has first right to reserve the space;  
.....Contact Holiday Inn staff at (406) 532-2045 before  
..... Booking through Parks & Recreation  
Contact name..... Paula Fischer  
Contact phone..... (406) 721-PARK

### **Kiwanis Park**

Venue address..... Adjacent to the Clark Fork River  
Contact name..... Paula Fischer  
Contact phone.....(406) 721-PARK

### **Silver Park**

Venue address..... Adjacent to the Clark Fork River  
Contact name..... Paula Fischer  
Contact phone..... (406) 721-PARK

### **OTHER CITY PARK LISTINGS AND RESERVATION INFO**

Contact name..... Paula Fischer  
Contact phone..... (406) 721-PARK  
Website .....[www.ci.missoula.mt.us/ParksRec/default.htm](http://www.ci.missoula.mt.us/ParksRec/default.htm)

*Last Updated: 03/01/2017*